



Deans Meeting: Clear for Campus Status

September 11, 2020

UF | Information Technology



How is “Clear for Campus” status determined?

- “Clear for Campus” status is determined by disease investigators with UF Health Screen, Test & Protect (STP)
- If a person is in contact with patients, the “Clear for Campus” status is also determined by representatives from UF Health Shands Occupational Health or UF Occupational Medicine

STP Disease Investigation Interview



Identified as a Case or Contact



Cleared or not cleared for campus (date stamped)

Case = Confirmed Positive

Contact = Within 6 feet of a case for more than 15 min



Clear for Campus Status & Notifications

- Status definitions:
 - Pending = screening form incomplete or test results pending for people required to test (this applies to first screen/test only)
 - Not Clear = not clear/withheld from campus
 - Clear = clear to return to campus
- The following departments are notified of status changes:
 - Human Resources
 - Student Affairs
 - UAA
 - Student Health



How to Verify “Clear for Campus” Status

- Student Status Information
 - **Slide 5:** Student self-service via One.UF
 - **Slides 6-7:** Academic Advisors verify student status via Student Quick View Dashboard
 - **Slide 8-9:** Instructors verify student status on class rosters in Canvas
 - **Slide 10:** Instructors verify student status on class rosters in One.UF
 - **Slide 11:** Departments verify student status via Student Return to Campus Detail report
- Employee Status Information (Faculty and Staff)
 - **Slide 5:** Employee self-service via One.UF (see slide 5)
 - **Slide 12:** HR Liaisons verify employee status via Employee Return to Campus Detail report

One.UF: self-service option (students or employees)

<https://one.uf.edu/>



UF Health COVID-19 Screening

Alligator, Alberta

Return to Campus status:
CLEARED ✓

Updated: 6/30/2020

Our records indicate that you have been cleared to return to campus. If you have any questions, please visit the [UF Health Screen, Test & Protect FAQ page for Students](#).

[UF Health Screen, Test & Protect](#)

UF Health COVID-19 Screening

Alligator, Alberta

Return to Campus status:
NOT CLEARED ✗

Updated: 6/30/2020

Our records indicate that you have not been cleared to return to campus. If you have any questions, please visit the [UF Health Screen, Test & Protect FAQ page for Students](#).

[UF Health Screen, Test & Protect](#)

Please complete the screening questionnaire again.

[OPEN SCREENING QUESTIONNAIRE](#) ↗

UF Health COVID-19 Screening

Alligator, Alberta

Return to Campus status:
PENDING

You have completed the screen process. However, your status for returning to campus is still pending. Keep an eye out in your UF email inbox for instructions on next steps.

[VIEW SCREENING SUMMARY](#) ↗

Students

UF Health COVID-19 Screening

Gator, Alberta

Return to Campus status:
CLEARED ✓

Updated: 7/2/2020

Our records indicate that you have been cleared to return to campus. If you have any questions, please visit the [UF Health Screen, Test & Protect FAQ page](#).

[UF Health Screen, Test & Protect](#)

UF Health COVID-19 Screening

Gator, Alberta

Return to Campus status:
NOT CLEARED ✗

Updated: 7/2/2020

Our records indicate that you have not been cleared to return to campus. If you have any questions, please visit the [UF Health Screen, Test & Protect FAQ page](#).

[UF Health Screen, Test & Protect](#)

UF Health COVID-19 Screening

Alligator, Alberta

Return to Campus status:
PENDING

You have completed the screen process. However, your status for returning to campus is still pending. Keep an eye out in your UF email inbox for instructions on next steps.

[VIEW SCREENING SUMMARY](#) ↗

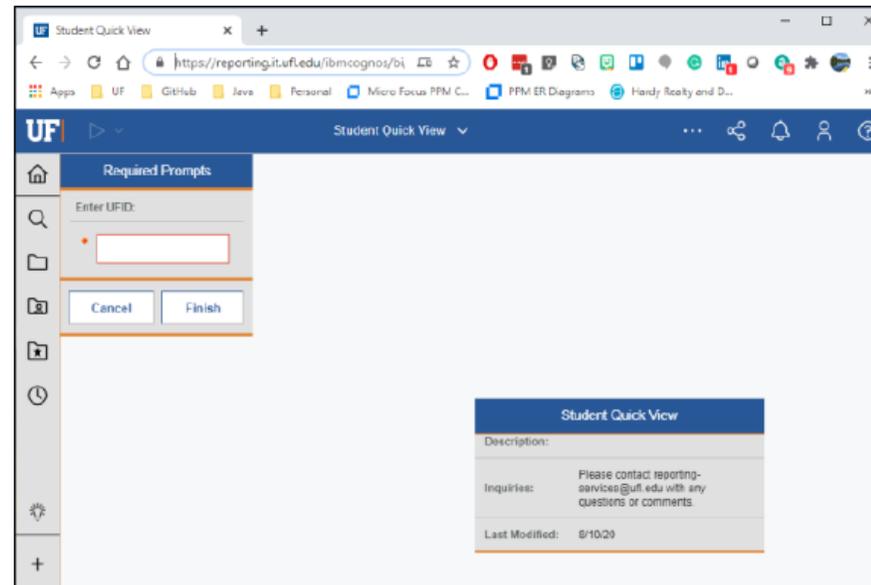
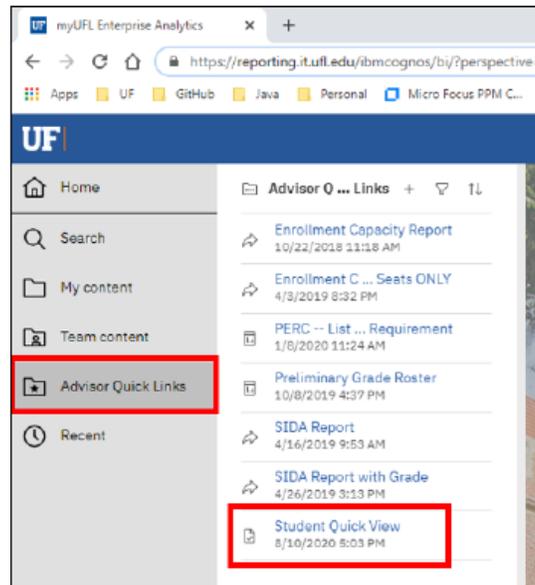
Employees

Academic Advisors: Student Quick View Dashboard

myUFL Enterprise Analytics via <https://reporting.it.ufl.edu/>

Steps

1. Login to [myUFL Enterprise Analytics](#)
2. In left-hand navigation panel, drill into the **Advisor Quick Links** folder and select the **Student Quick View** report.



3. Enter the student's UFID into the required prompt.
4. Click the **Finish** button to run the Student Quick View report for that student.

Academic Advisors: Student Quick View Dashboard

myUFL Enterprise Analytics via <https://reporting.it.ufl.edu/>



The screenshot shows the Student Quick View dashboard with the following details:

- UFID: [redacted]
- e-mail: [redacted]
- Return to Campus Status: **Pending**
- Privacy Flag: N
- Honors: No
- 1st Matric Term: 2100
- Student Classification: UF Main
- Academic Level: 30
- 1st Degree Seeking Term: 2188
- Matriculation Status: B
- Term: Summer 2020
- 1st Grad Term: [redacted]

Pending

The screenshot shows the Student Quick View dashboard with the following details:

- UFID: [redacted]
- e-mail: [redacted]
- Return to Campus Status: **Clear**
- Privacy Flag: N
- Honors: No
- 1st Matric Term: 2155
- Student Classification: **UF Online**
- Academic Level: 20
- 1st Degree Seeking Term: 2155
- Matriculation Status: G
- Term: Summer 2020
- 1st Grad Term: 2198

Clear

The screenshot shows the Student Quick View dashboard with the following details:

- UFID: [redacted]
- e-mail: [redacted]
- Return to Campus Status: **Not Clear**
- Privacy Flag: N
- Honors: No
- 1st Matric Term: 2198
- Student Classification: **PaCE Student**
- Academic Level: 30
- 1st Degree Seeking Term: 2198
- Matriculation Status: B
- Term: Summer 2020
- 1st Grad Term: [redacted]

Not Clear

Instructors: Class Roster in Canvas

Canvas via <https://ufl.instructure.com/>

In Canvas <https://ufl.instructure.com/> select a course tile.

Within the course menu select “Instructor Tools” then UF LEAD

The screenshot displays the 'Instructor Tools' interface. On the left is a navigation sidebar with the following items: Ongoing Term, Home, Announcements, People, Assignments, Quizzes, Discussions, and Instructor Tools. The 'Instructor Tools' section is highlighted. The main area is titled 'Instructor Tools' and contains a grid of tool tiles. A red arrow points from the 'Instructor Tools' menu item to the 'UF LEAD' tile. The tiles include: UF Photo Roster, Manage Users, Quiz Extension, Ally Accessibility Report, UF Grades, UDOIT Cloud, UF LEAD, and TidyUp File Cleanup. Each tile has a descriptive icon and a brief explanation of its function.

Tool Name	Description
UF Photo Roster	This UF developed application delivers the UF ID card photo for a class roster.
Manage Users	This UF developed application adds and removes users in Canvas.
Quiz Extension	This tool will only apply extra time to existing quizzes. If another quiz is added, the process must be repeated.
Ally Accessibility Report	Identify accessibility issues and receive feedback to make a course more accessible for all learners.
UF Grades	This UF developed application delivers Canvas final grades to student records.
UDOIT Cloud	This tool allows you scan your courses and check for common accessibility issues. Version: 2.6.2
UF LEAD	This application delivers the UFLearning Analytics Dashboard (UF LEAD).
TidyUp File Cleanup	This tool is used to clean up unused files from Canvas courses

Instructors: Class Roster in Canvas

Canvas via <https://ufl.instructure.com/>

The right most column on the page shows the RTC (Return To Campus) status

Class Roster						
Copy	CSV	Excel	PDF	Print	Privacy	Email
						Search: <input type="text"/>
<input type="checkbox"/>	Current Score	Name	UFID	Current Activity	Email Address	RTC Status
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Pending
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear
<input type="checkbox"/>						Clear

Instructors: Class Roster in One.UF

<https://one.uf.edu/>

One.UF Class Roster

ARC 2303 - Architect Design 3

Class Number: 10712 Department: Architecture, School of

Section: 0370 Class Dates: 8/31/2020 - 12/9/2020

Instructor: Alligator, Alberta

Enrollment Cap: 15

Enrolled: 15

Enrolled Students

[EXCEL](#)

[CSV](#)

UFID	Last Name	First Name	Email	Grade Basis	Credits	Return to Campus	College	Major/Minor	Level	Status	Class Number	Date Added
<input type="text"/>	<input checked="" type="checkbox"/> Cleared - 7/2/2020	<input type="text"/>										
<input type="text"/>	<input checked="" type="checkbox"/> Not Cleared - 7/2/2020	<input type="text"/>										
<input type="text"/>	<input checked="" type="checkbox"/> Pending	<input type="text"/>										



Return to Campus Detail Reports: student status

myUFL Enterprise Analytics via <https://reporting.it.ufl.edu/>

Prompt/Filter options:

Optional Prompts	
Group:	<input type="text" value="Accounting"/>
Program:	<input type="text" value="Program"/>
Plan Major:	<input type="text"/>
UF Course Number :	<input type="text" value="Course Number"/>
Class Section:	<input type="text"/>
UFID:	<input type="text"/>
<input type="button" value="CANCEL"/> <input type="button" value="FINISH"/>	

Departments Verify **Student Status** via Student Return to Campus Detail Report

UF Student Return to Campus Detail																	
UFID	Business Name	Academic Group	Academic Group Descr	Academic Program	Academic Program Descr	Academic Plan (Major)	Academic Plan (Minor)	Academic Group 2	Academic Program 2	Academic Plan (Major) 2	Academic Plan (Minor) 2	Invitation to Screen?	Invitation to Screen Date	Screening Complete?	Screening Date	Return to Campus Status	Return to Campus Status Date



Return to Campus Detail Report: employee status

myUFL Enterprise Analytics via <https://reporting.it.ufl.edu/>

Prompt/Filter options:

Required Prompts

Search and Select DeptID(s)

Keywords:

Input keywords here

Select all

No Results

Starts with any of these keywords

Case Insensitive

Cancel Finish

HR Liaisons Verify **Employee Status** via Employee Return to Campus Detail Report

UFID	Business Name	Academic Group	Academic Group Descr	Academic Program	Academic Program Descr	Academic Plan (Major)	Academic Plan (Minor)	Academic Group 2	Academic Program 2	Academic Plan (Major) 2	Academic Plan (Minor) 2	Invitation to Screen?	Invitation to Screen Date	Screening Complete?	Screening Date	Return to Campus Status	Return to Campus Status Date
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What to do if you, an employee, or a student tests positive or is experiencing COVID-19 symptoms

GO HOME or, if you are already at home, STAY HOME. Call the UF Health Screen, Test & Protect team at 352-273-9790. They will initiate isolation/quarantine and contact tracing (see slide 2)

Employees are encouraged to contact their supervisor, and if they see patients in a clinical or research capacity, they are also encouraged to contact Occupational Health

Seek medical care if needed